

**CALIFORNIA COMMUNITY COLLEGES CHIEF INSTRUCTIONAL OFFICERS  
EXECUTIVE BOARD MEETING  
Approved Minutes**

**Wednesday, September 16, 2009  
9:30 a.m. to 3:30 p.m.  
Conference Room, 4th Floor, CCCCCO  
1102 Q Street, Sacramento, CA 95814-6511  
(916) 445-8762**

Those present: Renee Kilmer, Dennis Gervin, Barry Russell, Melinda Nish, Larry Buckley, Pam Deegan, Jim Mathews, Kim Schenk, Dave Fishbaugh, Mary Kay Rudolph, Dennis Anderson, Claire Biancalana; via CCC Confer: Alma HawkinsJohnson, Richard Mahan, Lynda Lee, Randy Lawson

1. The meeting was called to order by President Renee Kilmer at 9:35
2. The follow items were added to the agenda: removal of item 3, 4, 5, 6
3. Approval of the Minutes of July 15, 2009 Meeting was deferred until the next meeting.
4. Treasurer's Report was deferred
5. 2009-2010 Budget was deferred
6. \$100,000 CD was deferred
7. President – Renee Kilmer commented that this will be a very busy and difficult year. It will be hard to complete tasks. Claire will assist us by sending a list of tasks immediately after the meeting.
  - a. 2009-2010 Executive Board Values and Goals – Renee distributed a draft Goals and Values statement produced by Melinda, and Renee. The Mission was modified to include a Vision. Goals and strategies were modified and augmented.
  - b. Consultation Council agenda items were typical ones.
  - c. CCCCCO Accreditation Task Force was established to help change the purpose of Accreditation visits from one of compliance to one of improvement. Chancellor has received many complaints about the number of college on sanctions. The Task Force developed and implemented a survey to obtain perceptions from the colleges. The results will be the formation of a strategy to take to the Commission. There are about 7 strategies generated from the survey. Melinda suggested that the Chancellor share some of this information with the members at the October Conference.  
**Renee will speak with Chancellor Scott on this issue.**
  - d. Future Directions for California Community Colleges is an issue brought to the last Consultation Council by the Academic Senate. It was generated by the many external pressures (funders) to change the System. The discussion was around how the System, rather than outsiders, modifies the System. A task force was formed to discuss these issues. Pam suggested our Mission has been internally redefined, unofficially. Colleges are being funded by the unofficial reduced Mission. Renee will speak to this with the Consultation Council. Jane Patton joined the meeting and spoke further to the issue, saying that the Task Force will brainstorm how to confront the issue.
  - e. Renee spoke on the issue of CIOs attending rumps outside their regions. She said this item was in the place of a major reorganization of the regions. All agreed that this might be a good idea. Alma said it was difficult to include Glendale in the LACCD group. LA West and Harbor are in the South Coast region. Pam suggested that people should be free flowing and should be allowed to entertain reconstructing their own rumps. **Renee will work with the two people who have expressed concern and desire to meet with regions other than their own.** Alma suggested that LACCD be split into other regions for reasons of diversity
  - f. Ed asked Renee to remind members to provide input for the Newsletter. Morgan Lynn will replace Carole's column. The first question for Morgan will be about Supervised Tutoring. Mary



11. Member's Reports and Issues 1:30
  - a. PE courses – COA and CCCCCO actions – Barry Russell mentioned a survey about the PE course and wondered if anyone knew the results. Dave's college is being proactive about changing PE courses. **Claire will ask Dave Bolt, our COA representative for a report on this topic.** Some are concerned about dance classes and fitness centers. **Renee, Pam, and Melinda will send out a short survey and include this topic. At the October Conference. Renee will ask the group for other topics to be the subject of short surveys.**
12. Chancellor's Office Report– Executive Vice Chancellor Morgan Lynn was introduced to the group. She reported there will soon be a Governor-appointed Vice Chancellor for Academic Affairs. She also reported that the Governor and two of his staff visited the Office and spoke with Chancellor Scott and the Vice Chancellors. He commented on the very positive experience at Santa Monica College. She said the Transfer Task Force (Randy represented the CIO) completed their work and will issue a report with several good recommendations. She will send it to the field. She said many good relationships were forged through this task force. Internally, they have laid off or furloughed 45% of the workforce. She also said they are providing as much administrative relief to colleges as possible. They are providing waivers through 2013 for many reports. Colleges will be notified as the decisions are made about the reports.
13. Workforce Development - Jose Millan was introduced to the group and reported that CTE is funded with federal VTEA funds and no reductions expected. Prop 98 CTE funds were cut by 20M. SB1133 funds of 37M are safe. The CCCCCO, CDE, DOF, and Office of the Secretary of Education decide how all these funds are spent. CCCCCO priority is to sustain or grow capacity for training. On Workforce Development issue, there are two areas: Green Technology and Allied Health. Colleges were surveyed to determine where there are green technology programs. There will be a Green Technology Conference in October 5, 6, 7 in Pasadena. The Governor is putting a great deal of WIA funding into expanding and creating Allied Health programs in Community Colleges
14. Budget Report – Erik Skinner reported the big development recently is around the ARRA funds and categorical funds. ARRA funds were much less than expected. The budget bill has created difficult directions in the use of these funds. The office is still working on flexibility to categorical funds. There are 2 major issues with the 50% law. ARRA funds are general purpose and colleges will be penalized with regard to the 50% law. State budget was built on a model to give flexibility to colleges, more general fund and fewer categorical dollars. This also penalizes colleges vis-a-vis the 50% law.
15. Liaison Reports- 3:00
  - a. ACCE – Lynda Lee reported the noncredit reductions are very similar to those in credit and they are also suffering through the reductions of noncredit Matriculation funding.
  - b. CCCAOE – Kim Schenk reported that their conference is under enrolled and asked that we use Federal Perkins dollars to send people to this conference. The Chancellor's Office uses conference attendance to justify funding each year. She spoke about the alignment of EWD with CTE. CCCAOE is advocating for a regional model. The ARRA funds are being used for the California Workforce Association which will have a conference in June. They have invited vendors for their conference and generate about \$10,000. There will be a new communication position employed.
  - c. CCL – Jim Mathews reported that the elimination of TTP and instructional equipment funding has created enormous problems in libraries. The next CCLC meeting is September 24.
16. The meeting adjourned at 3:30

Next Meeting: October 21, 9 a.m., DeAnza Room, Dana on Mission Bay, San Diego