

**CALIFORNIA COMMUNITY COLLEGES
CHIEF INSTRUCTINAL OFFICERS
EXECUTIVE BOARD MEETING**

Approved Minutes

Wednesday, March 15, 2006

9:00 A.M. to 11:45 A.M.

Mission Inn-San Diego Room

Riverside, CA

Those present: Pam Deegan, Randal Lawson, David Bolt, Ronald Manzoni, Dorothy Rupert, Michael Kasler, Jack Friedlander, Sallyanne Fitzgerald, Gary Browning, Claire Biancalana, John Nixon, Matt Jackson, Linda Lee, Allan Hoffman, Alice Murillo

- I. The Meeting was called to order by President Pam Deegan at 9:00 a.m.
- II. The following Agenda Items were added: Non-credit report, Non-credit equalization, Credit equalization, English/Math issue, CC Foundation
- III. Consent Agenda
 - i. The Minutes of January 25, 2006 meeting were approved as submitted.
 - ii. The Treasurer's Report was approved as submitted.
 - a) Conference expenses continue to come in as well as college memberships dues. No funds have been received from AIA. CCLC funding is forthcoming.
- IV. President Pam Deegan Reported:
 - a) The strategic plan for CCC is completed. Groups will be convened to design action items. Any recommendations for action items should be submitted to the Executive Board.
 - b) Substantive change task force reported that the group recognized the regional nature of AAJCC and then task force member questions fell into the proper categories. Meeting notes are attached. The goal is to put in sequence the program approval requirements expected by different agencies to make the process

clearer and smoother; possibly allowing for a joint electronic submission to AAJCC and CCCCCO. This may be a good topic for CCLC in 2007.

- c) Regina Stanback-Stroud, as chair of the CIO Substantive Change Task Force will represent CIOs on the CCC Accreditation Committee for the Academic Senate.

V. Conference Planning

- a. We are expecting a total of 179 registrants.
- b. Topics for the Thursday CIO session: Carter Doran award, substantive change (we do have a session scheduled) regional organization shadowing other organizations (CSSO, Economic Development), new legislative proposals, compressed calendar (if necessary), Math/English resolution-local control with local Senates giving serious consideration to the Statewide Academic Senate resolution; CAHSEE and new legislation.

VI. Members' Reports

- a. BOG:
BOG work group was charged with developing a prioritized list on how to redirect unspent growth funds not including the \$130 million set aside for equalization. BOG asked the Chancellor to finalize the recommendations by March 27, 2006.

Equalization: 50 million will be allocated per original installment plan; 80 million will be allocated using SB361 criteria. 31 million will be requested to be redirected from the 2006-07 3% growth funds to get all schools to the 90th percentile of proposed funding.

The BOG heard a request to pardon districts that did not meet their full time obligation due to major budget issues of 2003. A final decision is pending. The discussions regarding the 50% law did not provide conclusive direction.

- b. Compressed Calendar: A concept paper has been completed that will be presented at the CIO/CSSO Conference. It highlights specific direction related to 1) class length in five minute increments, 2) excess limits in total contact hours as compared to the traditional 17.5 week semester, 3) explicit between class pass time, 4) explicit term multiplier reflecting the required course hours, the calendar and required flex time.
- c. Curriculum Advisory Committee: Tutoring assistance change has been approved and is now effective. The Stand Alone Course paper

is now under review. If local college approval is approved by the legislator, the colleges will need to use the unique course identifier to report stand alone courses to the state. Detailed information regarding these requirements would need to be included in the Curriculum Handbook which would need CCCCCO legal review and approval.

- d. Matriculation Advisory Committee: The group questioned the need for compiling all the data elements currently requested and asked how they are currently used. A CCCCCO matriculation study confirms increased persistence for students completing the matriculation process. The CA High School Exit Exam (CAHSEE) is now required and it is anticipated that many students will fail. Romero will be submitting AB 1592 to allow CC to offer coursework that upon completion will allow the CC to offer high school diplomas.
- e. Legislative Committee: SB 1303, act to amend section 48800 of the Ed Code has been submitted by Runner. This bill proposes elimination of the 5% summer cap for summer high school concurrent enrollment.
- f. Noncredit Alignment: This group is aiming to more clearly define noncredit courses and the nine authorized categories, plus create policies and procedures that would finally be recommended for inclusion in the CCC Course and Curriculum Handbook.
- g. Noncredit equalization task force: SB 361 proposes that out of the nine noncredit categories, four of them should be considered for the same funding afforded credit classes. This task force has been charged to identify the courses that should be considered for this higher rate of funding based on the language specified in the bill. The group is using TOP Codes. It has identified courses are in the 4930 TOP code range (excluding Supervised Tutoring) that are also coded in the A/B/C CB22 category. For short term vocational courses the course should be TOP coded I and should meet short term vocational needs with "high employment potential".
- h. Community College Foundation: This Foundation would like to set up a statewide data base for alumni relations. They also work with the Early High School Program for math and science and the Middle School Project for health sciences. Both programs target gifted underrepresented students.

Next CCCCCO Executive Board Meeting is Wednesday, May 10, 2006