

Academic Senate for California Community Colleges Curriculum Committee
Approved Minutes, 17 May 2010 • via CCC Confer

The meeting began at 12:40

Members Present: Zerryl Becker, Kevin Bontenbal, Dennis Gervin (CIO liaison), Richard Mahon (chair), David Morse, Lisa Romano, Pamela Watkins

Members absent: Christian Younger (student liaison)

- I. The **agenda** was approved by consent.
- II. The **minutes** of 22 March 2010, were approved by consent.
- III. **Prerequisite Project** Update: Richard summarized progress on the prerequisites paper (a third draft has just gone out to the task force and Exec for comments in order to inform revision for the May 24 deadline submission to the Executive committee for June review). Richard then summarized reception of the proposed Title 5 change at the May 3 Board of Governors meeting; not surprisingly, some Board member had concern about access to basic skills course sections and disproportionate impact. The Board of Governors will have their second reading of the proposed change at their July 12-13 meeting, which follows the Curriculum Institute.
- IV. **Spring Plenary** (April 15-17): Members discussed the general session and three breakouts organized by the committee, agreeing that the sessions went well though noting a difference in tone between the two prerequisites sessions.
- V. **Committee Progress /year end conclusion:** Richard noted that the committee inherited a relatively small number of action items from last year's chair, Janet Fulks, and that it will leave next year's chair (Beth Smith) even few items on which to focus (including revision of one of the 90s Curriculum papers).

David noted that it should be possible to address the resolution regarding courses for **students in governance** by writing a *Rostrum* article discussing both the Student Engagement breakout presented at the spring plenary session as well as breakout he presented with Reid Milburn at the spring Student Senate General Assembly.

T5 Space Allocation: Richard reported that the Board of Governor's also had a first reading on proposed Title 5 changes on space allocation and with luck they will either approve the changes at their July meeting, or seek clarification about what is in regulation and what is in policy and then approve at their September meeting.

- VI. Members' interest in continuing on committee. Half of the committee members are now Executive committee members. Members Becker and Romano expressed revision

VI. 2010 Curriculum Institute planning:

Richard distributed the current grid of general and breakout sessions with new presenters filled in following his discussion with Jane Patton and Julie Adams. Richard has been copying members as he has written to thank presenters who have agreed to participate.

Jan Gross (the ASCCC events coordinator) would like to receive a copy of the program Richard indicated he would send out a copy of the program draft with (1) formal titles for breakouts (2) titles of primary reference documents to include on the flash drive, and (3) a few bullet points for major questions to be addressed in each breakout.

Members agreed that they like the vinyl folders the Senate has used recently for recent institutes.

Members agreed on physical documents to include in the packet: (1) the program; (2) the prerequisites paper draft; (3) The Course Outline of Record: A Curriculum Reference Guide (2008); and

Members agreed that a flash drive rather than CDs is preferable given the number of netbooks and other computers that lack a CD drive. Richard indicated he would draft an introduction to the flash drive and that it would include electronic versions of the documents (Senate papers, PCAH, accreditation standards, etc.) that members identify as relevant to their breakout sessions.

Members agreed that a common PowerPoint template would be nice as a way of establishing a common “look & feel” for the institute.

Members are not entirely happy with any of the proposed titles for the Institute yet but most like Janet Fulk’s Suggestion “Who’s Driving Your Curriculum?”

Travel arrangements; because of the earlier start time on Thursday morning, several committee members wondered about the possibility of coming in Wednesday night. Richard indicated he thought this might be feasible and that he would check with Executive Director Julie Adams for her blessing.

The Opening General Session is 1:45 in length. Richard indicated that his welcome (~10 minutes) would emphasize the theme of faculty taking ownership for the curriculum, especially in light of the need to prioritize vis-à-vis declining resources. He imagined that Jane Patton might take 10-15 minutes to welcome attendees. This leaves over an hour to “orient” participants to the institute. He suggested that the “mock curriculum meeting” tentatively scheduled for Thursday evening might be moved to the opening general session and used to raise issues that reiterate the general themes for the institute and point toward some of the breakout sessions in which those questions will be addressed. That might then transition to table-discussion in which attendees discuss what they consider the greatest strengths and challenges of their local curriculum process, to better focus attendees on both what they can share with colleagues and where they might most fruitfully learn from colleagues.

Members agreed to reflect on this range of issues for discussion at the May 24 committee meeting.

The meeting adjourned at 2:40