

# California Community College Chief Instructional Officers Executive Board Meeting

## Agenda - approved

Wednesday, March 17, 2010

9:00 to 11:00 A.M.

Columbus II, 4<sup>th</sup> Floor

Hilton Financial District Hotel

San Francisco, California

1. **Call to Order** – *Renee Kilmer* 9:00

Introductions

2. **Agenda Modifications** – *Renee Kilmer*

- *Report from Richard Mahon added prior to Barry Russell's report.*

3. **Consent Agenda**

- a. **Minutes of January 20, 2010 Meeting** (attachment 1) – *Claire Biancalana: approved (correction from Alma Johnson-Hawkins)*
- b. **Treasurer's Report** (attachment 2, available at the meeting) – *Larry Buckley*  
*Written report submitted – end of 2<sup>nd</sup> quarter through December. February balance: \$119,408 in checking account. One charge of treasurer is to find alternative opportunities for investment that would generate interest. Suggestion: move \$11K in funds into an ING account. Interest rates for business accounts are abysmal. Buckley will make another recommendation post conference regarding funds and what operating capital needs to be. Moved-seconded-approved to do so.*

4. **President's Report** – *Renee Kilmer* 9:10

- a. CIO Volunteer for CCCCCO Part-timer Meeting: *April 30 Task Force convening. CIOs have been offered 2 seats. Francisco Arce volunteered to be the Exec Board member. Another CIO will be asked to participate. Potential alternates will be contacted.*
- b. March Advocacy Month: *March 4 events – variety of responses among the colleges. At some colleges there were organized advocacy protests. March 2: CIO/CEO advocacy in Sacramento.*

5. **Conferences - Melinda Nish** 9:30

- a. CCAAOE- CCCCCO Conference Details: *340 attendees: 76 CIOs. Gifts from colleges to be awarded on Friday at end of conference. General Session: Thursday morning – response from ACCJC regarding Task Force recommendations. Renee will distribute Task Force recommendations for discussion, and colleges can discuss strategies and how we can respond as a group to accreditation standards and need for training. 2 separate sessions: general and regional, with reporting out after regional meeting. Regionals: introduce new reps and retirees.*
- b. 2010 Fall Conference, October 27-29, 2010, Dana on Mission Bay, San Diego  
*Agreed to return to Dana. Needs theme ideas and speakers. Do we want to partner in 2010-11 or focus solely on CIOs? Consensus in Exec for every other Spring being a CIO-only conference.*
- c. Spring 2011 Conference location and partners: *CIO only, location in N. California.*

6. **Members' Reports and Issues** – 9:45

- a. Non Transfer Major (attachment 3)– *Mary Kay Rudolph: not in attendance*
  - b. Core Courses, hit list, and the like – *Francisco Arce*  
*Hit list from State Chancellor’s Office? PE, recreational, avocational courses. Barry Russell: memo that states “hit list” is a local decision; there is no such list emanating from the State. Statewide mission, and local college missions – look at college missions in difficult budget climate. There is a legislative statute that states colleges may not collect apportionment for non-credit dance and recreational courses. Chancellor’s Office is not aware if these courses are collecting apportionment because non-credit data is aggregated. Only about 24 colleges are offering these courses; it seems to be a non-issue. Credit, repeatable dance and PE courses are within guidelines if the repeatability stays within maximum of 4 experiences. LAO has looked at repeatability, and expects the colleges to be self-regulating.*
  - c. **Changes in Title 5 regarding Work Experience**– *Francisco Arce*  
*Difference in units and hours...make them the same. Clean up language.*
  - d. **An alternative to Algebra for the AA degree**– *Francisco Arce*  
*Applied math course? Senate had resolution encouraging faculty to consider options. Many students realize that the algebra courses help them meet their long-term educational goals. This is in the discussion stage. Pilot program: basic skills to college-level math that does not include algebra but cycles through statistics.*
  - e. **Kaplan Contract**– *Francisco Arce*  
*MOU with Kaplan University. Jack Scott did not realize that it was more than perfunctory. Objective: to assist students who could not get final courses for graduation to get discounted courses from Kaplan U. This has local control; colleges can opt to sign or not to sign with Kaplan.*
7. **Richard Mahon: SACC** – *Consultation Council will learn about broad work on prerequisites. Academic Senate paper on prerequisites. Senate Curriculum Committee has drafted a revision of the Senate document. Hope that Senate paper would be vetted by CIO Board and CSSO Board. Local curriculum committees moving to rigorous content review process.*

*Statewide Senate received resolution from Peralta DAS regarding space allocation for labs. SACC did look at the issue through Fred Harris, who has tried to address some of these space issues. 1970 adoption of the space regulations was provisional only at the time of adoption.*

8. **Regional Issues and Reports** – 10:15

9. **CCCCO Report** – *Barry Russell* 10:45

*Academic Senate issue: transcribing grades of high school students who complete articulated courses at the high school. Michelle Pilatti brings this forward, and Linda Michaelowski has received feedback. This addresses career pathways from high school to college. Title 5 does not allow for the course to be put on the high school transcript. At Coast, it is required that students complete 12 units in the district before the articulated course is transcribed, and the student fits the definition of a “student in good standing.” Melinda thinks it would greatly benefit students who could have these courses transcribed as they are completed.*

*Larry Buckley: concern that a high school articulated course from another institution would not have undergone the local control/scrutiny over course content that the CC might want.*

Next meeting: May 19, 2010, Chancellor’s Office, 3<sup>rd</sup> Floor Executive Meeting Room